

North Santiam School District

Code: **IICA**
Adopted: 7/01/96
Readopted: 5/21/98
Orig. Code(s): IIC/IICA

Field Trips and Excursions

The district recognizes the value of special activities to the total school program. Further, students need to be allowed to participate in and profit from carefully planned learning experiences which fall outside of the normal school program/day.

Field trips and other curricular/cocurricular activities involving travel may be authorized by the superintendent or designee when such trips or activities contribute to the achievement of desirable educational/social/cultural goals.

In planning and authorizing such trips, primary consideration will be given to the educational values derived, the safety and welfare of students involved, community standards of conduct and behavior on the part of all participants and the selection of appropriate adult supervision, either from within the school staff or from the parent and community volunteer pool.

Written parental permission must be obtained for each trip. The signed form showing parental approval and acknowledgment of student conduct guidelines will be maintained on file for a period of one year.

The administration is directed to develop rules to ensure that both students and adult supervisors are acquainted with the standards for conduct which representing the district. Such rules will reinforce district policy in areas such as alcohol, tobacco, marijuana and unlawful drug use, procedure to be utilized in case of illness or accident, and method for communicating with administrators/parents in discipline and emergency situations. Volunteers and adult supervisors will refrain from the use of tobacco, alcohol, marijuana and other unlawful drug use during the duration of the trip.

All out-of-state travel and that extending more than one school day (one night away from home) or beyond a 300 mile radius must have prior superintendent approval, with notification to Board prior to event. Such approval being predicated on an acceptable plan for travel arrangements, parental involvement, orientation of students and supervisors and support of the appropriate administrator(s).

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 336.014](#)
[ORS 339.155](#)

[OAR 581-022](#)-1020

4/04/03 | SW